

ARCHAEOLOGICAL PROJECT SERVICES



Trainee Field Archaeologist

Archaeological Project Services, Heckington, Sleaford, Lincolnshire

Full time position (37-hour week). Initial 6-month contract with potential for progression to a permanent position

Starting Salary: £23,500

Archaeological Project Services is looking for **Trainee Field Archaeologists** to join their growing team.

This is an early career role, so you don't necessarily need skills, experience or qualifications, all you need is a passion for archaeology. The post offers a practical field-based role designed to provide training, support and experience in all aspects of archaeological field surveys, investigations and recording.

Our ideal trainees will be able to demonstrate enthusiasm and commitment to learning practical archaeological field skills with a strong desire for long term career development within the sector. They must be willing to learn and receive ongoing feedback and advice as part of an ongoing training programme. The role will be field, and office based and the flexibility to work away is essential.

To apply, download and complete an application form and email it to info@apsarchaeology.co.uk

Key Dates

- Closing date for applications: Friday 1 November 2024
- Short listing: w/c 4 November 2024
- Interviews beginning: w/c 11 November 2024

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Job Description

Job title: Trainee Field Archaeologist

Location: The Old School, Heckington, Sleaford, Lincolnshire

Responsible to: Senior Project Officer

Job purpose: To carry out archaeological fieldwork under supervision and participate in a training programme to gain experience of key skills relevant to archaeological surveys, investigation and recording.

Key Tasks:

- Undertake practical elements of on-site field archaeology including stratigraphic excavation and site recording, collection of samples and appropriate recovery and storage of artefacts
- Develop an understanding of the process leading to archaeological site formation and its association with the principles and practices of stratigraphic excavation
- Post-excavation work to including routine finds processing and basic checking and file organisation activities in support of archive completion
- Completion of necessary paperwork and some desk-based duties to contribute to report writing
- Participate and carry out, under supervision, a range of non-intrusive survey techniques
- Work safely as a member of the field project team and assist in the maintenance of proper standards of work in accordance with current health and safety requirements
- To assist in the support of volunteers working with the Trust within the office and on project delivery as appropriate.
- To act as a representative for the Trust, promoting the image and reputation of the Trust at all times.
- To undertake other duties and responsibilities of a similar level as may from time to time be required.

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Person Specification: Trainee Field Archaeologist Essential & Desirable Criteria

This information should be read closely alongside the advertisement and job description.

ESSENTIAL
A keen interest in archaeology
5 GCSE grades or equivalent including maths & English
Comfortable working outdoors in all weathers & times of year
Familiarity with Microsoft IT Software (especially Word & Excel)
Comfortable working on your own initiative and taking direction to be part of a team
Good communication skills
Ability to learn and follow process and demonstrate attention to detail
Flexibility to work away from home
DESIRABLE
Graduate in archaeology or similar discipline
Previous experience of any archaeological fieldwork
Full clean driver's licence with own vehicle and business insurance
First Aid certificate

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About Archaeological Project Services

Archaeological Project Services (APS) is part of the Heritage Trust of Lincolnshire family, an established and independent charity (registration No. 1001463) working to conserve the rich history of the County for the benefit of people who live and work in the area.

APS have been offering a range of commercial archaeology services across England and Wales for over thirty-years. We specialise in consultation, fieldwork and post-excavation analysis, along with expertise in specialist fields, for all types of customers including large commercial contracts.

We also offer advice and support to community and voluntary groups who wish to carry out their own archaeological digs to further their local knowledge, along with education and outreach and a range of cultural events.

APS is based Heckington, a well serviced Village in the North Kesteven district. We have lots of local landmarks and good walks on our doorstep, and plenty of cafes, pubs and local shops. We are also lucky to have a train station within a mile of the office, with links to all major surrounding towns.

Employee Benefits

- Competitive salaries (above ClfA minima) for a 37-hour week
- 22 days holiday per year. In addition, you will be entitled to the usual UK annual public holidays, plus your birthday off each year!
- Recognition & rewards scheme & Employee Assistance Programme (following successful probation period)
- Opportunities for training and structured career progression
- Subscriptions for membership to ClfA or IHBC fully paid for each year
- When working away, your accommodation is provided and a generous daily subsistence payment given
- Free onsite parking & good local transport links
- Travel time to site during working hours in company vehicles
- Driver allowance and driver overtime payment
- Full PPE including wet weather gear
- Company pension scheme